North Central Business Education Associations

Quarter 2 Leadership Cabinet Meeting

MINUTES

January 19, 2023

5:05 p.m. Central Time - 6:15 p.m. Eastern Time

NCBEA Director to NBEA Thomas Mays called the meeting to order at 5:05 p.m. CST.

Members present included: Josh Ebbert, Illinois Membership Director; Karen Hirschy, Indiana Membership Director; Teresa Bentz, Iowa Membership Director; Tonya Skinner, Missouri Membership Director; Tom Mays, Ohio Membership Director/NCBEA Director to the NBEA Executive Board; and Todd Williams, Wisconsin Membership Director. A quorum was established.

Tonya Skinner was appointed parliamentarian for this meeting. All members have voting privileges.

The agenda was sent out ahead of this meeting. Todd Williams made a motion to approve the agenda as sent;   
Josh seconded. Motion carried.

The minutes of the Q2 meeting (January 19, 2023) were sent out prior to this meeting. Teresa made a motion to approve the minutes as sent; Tonya seconded. Motion carried. The approved minutes will be posted on the NCBEA website.

Karen presented the treasurer’s report. An account with Karen as treasurer has been established. There are still items that need to be transferred from the prior treasurer. Tom gave an update on the current balances:

Standard Checking: $1,065.93, Business Savings: $8,001.92, Past presidents’ Savings: $1,978.15. Money used for stipends for attending the 2022 NBEA convention still need to be transferred from General Savings back to Past presidents’ Savings.

There was no correspondence to share at this meeting.

**New Business**

State Representative Updates

Illinois will have a new representative for next year.

Wisconsin will have a new president in October who will serve as state representative.

Missouri will have a new representative for next year.

Website

There was a brief discussion on the purpose and future of the website. Given the importance of the topic, it was decided to table the discussion when additional members could join the discussion.

Karen made a motion to table the business; Todd seconded. Motion carried.

Treasurer’s Report

Karen filed the 990N form. Checking 1 has $1,059.93, Checking 2 has $1,978.19, and Savings has $11,044.06. Director insurance was paid last quarter. $450. A new email account was created for IRS correspondence and the organization’s IRS account.

Additional Meeting Times

Discussion on increasing the number of cabinet meetings each year. Consensus was that for cabinet business, quarterly meetings are appropriate. However, special committees should be formed to investigate specific issues, and these committees could have more regular meetings.

Additional discussion on revenue generating activities and providing value to members. One idea is to create a professional development committee/task force. Rethink professional development offerings, and learn how members want to receive their professional development. For example, through social media, or through asynchronous means.

**Unfinished Business**

Awards Chair Report

Winner selected for Post-Secondary teacher of the year, Dr. Jason Tanner, nominated by Cathy Carruthers. Sue will mail the award to Dr. Tanner.

Brief discussion on reviewing the awards nomination process and making suggestions for streamlining. The Awards Committee (Tom and Teresa) will investigate.

Past Presidents Financial Transfer

Currently do not have access to bank statements prior to moving accounts to 5/3. Need to contact Andrew.

Summit Committee Report

Short discussion on difficulties of holding an annual summit/conference. Similar issues compared to some smaller states.

Next Meeting

July 1 was established as the Q4 meeting date, time to be set.

Adjournment

Tom adjourned the meeting at 6:15 p.m.